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 Headteacher: Mrs R Chessell

Minutes for the Meeting of the Full Governing Board of Binstead Primary School
 to be held **at School** on 29th April 2025 at 6pm

Governor	Role	
Kate Redrup	Co-opted Governor/Chair	Finance & FGB
Gemma Cook	Co-opted Governor/Vice Chair	Finance & FGB
Heidi Bruin	Staff Governor	FGB
Rebecca Chessell	Headteacher	Finance & FGB
Charlotte Bowerman	Parent Governor	FGB
Edward Marsden	Co-opted Governor	FGB
David Sweet	Co-opted Governor	FGB
Sarah Rye	Co-opted Governor	Finance & FGB

Decisions Actions Challenge Support

Angela Dexter – SBM & Acting Clerk

Apologies - None

FGB

Science (Mrs Dunford ADf) – see handouts

New resource for working scientifically (Primary science teaching trust). Pack of resources provided, new this term. Found via LA Science network meeting.

Base classwork on enquiries. Types and skills. Progression ladder includes EYFS.

What are we doing well?

Asking questions, making predictions.

What not so well?

Interpretation of results and analysing.

KR – Are the children engaging and enjoying topics?

ADf - Early days, appear to be enjoying lessons. Teachers are happy and it's very clear.

ADf can then analyse at year end to make sure all areas covered and tick off, see what topics were covered and what needs more work.

CB – Is it a free resource?

ADf – Yes.

DS – Is it down to the teacher to decide what to investigate?

ADf – Yes, they can look at questions and decide on an idea. We are going to subscribe to White Rose Science to help with resources.

DS – Is this for Reception?

ADf – Progression ladders yes, rest from year 1.

ADf is trying to create some widget word maps.

DS – Suggested using Canva.

Trying to revisit previous learning and strengthen knowledge. ADf creating what can I remember, what do I know sheets.

DT (Mrs Dunford)

Memory joggers showing coverage is there, all year groups covering curriculum.

Cookery club, strengthen food tech.

GC – How do you assess DT?

ADf – Hard to do, need to note down any children struggling, specific skills i.e. weighing

Governors thanked Mrs Dunford for her time.

1	Chair	Approval of the minutes of the last meeting: On Governor Hub Approved
2	Chair	Matters Arising from the minutes of the Previous Meeting / Action log GC has shared her visit notes.
3	Finance Chair	Finance Update Signed off 3-year budget.
4	RC	Headteachers Report/Update Milestone Data – on hub RC shared combined results. Sarah Rye - Just a couple of comments/questions on milestone data. Maths seems to have a greater number BLW across the board compared to the other two areas. Is there going to be a focus on this to address it? Yr 1 and Yr 3 seem to a greater number across the board BLW? RC – Years 3-6 higher SEN need. Year 5 Covid year, had wanted to split this year but staffing didn't enable this. Cohort specific, no patterns year on year. Year 1 – significant need, some who will never reach ARE for writing. KR – Is typing an option? RC – Yes, if appropriate. DW – How generated? RC – End of every term, to ensure all taught. Pira & Puma assessments used.

5	Chair GC	Safeguarding Updates GC to have another meeting. Report shared for last time. GC Shared 2 monitoring visits reports (Safeguarding & Finance)
6	Chair HB	Health, Safety & Wellbeing Updates H&S Audit completed March 2025 OK audit.
7	Chair	Governor Matters, Reports & Training a) Training & Development HB – H&S training SR – signed up for SEN governors' network b) Feedback from Official Complaints No complaints. Governor updates – EM resigning at the end of this term. Moving away. EM has asked other people who may be interested to take over.
8	Clerk	Clerk (<i>Updates, if any</i>) All emails are shared from Di Hiscock please ensure you are reading them. Di Hiscock retiring, wait for update on who is taking over. Since last meeting – Neglect Safeguarding practice information (various emails) Schools Forum Agenda & Minutes MASH information Lionheart School Open event Welcome back – School improvement info etc
9	Chair	Policies for review – these are on the Governor Hub LA – Access to information LA – Data Protection LA – FOI Publication scheme Happy to adopt.
10	Clerk/ Chair	Correspondence – none
11	Chair	Impact of the meeting (i) What was the impact of the meeting? Science information very interesting, looks like it will be beneficial.
12	Clerk	Dates of the next meetings: 08.07.2025 @ 6pm
13	Chair/ Clerk	Any Other Business SR – SEN Report expectations (links to be shared as Google doc) Following some training, NGA have some evaluation tools to use. SR will start to come in each term to meet Mr Harris. Shared tool expectations with others.

		<p>CB – Any update on Reception staff?</p> <p>RC – Long term, no news to share. Unable to plan for September as yet.</p> <p>GC – Can we split a class if all teachers back?</p> <p>RC – Will be Sep Yr6 if able.</p>
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Meeting finished at 19:10

2025 Action Log

Item	Action:	Assigned to:	Status:
1	Policies to be reviewed – checklist, ensure front cover with date amended.	AD/RC/SH	Ongoing
2	SATs – Gov needed to overview process.	SR & KR	
3	Chapter 6 SEN code of practice – all to read AD to share.	All	Sent via Gov hub